

PERSON SPECIFICATION CENTRE MANAGER – YOUTH SUPPORT

Factors	Essential	Desirable
Qualifications	Relevant qualification, eg youth & community work, social work , health Car Driver	Mini Bus Driver
Experience/ Knowledge	Relevant work with young people and families, particularly those at risk of social exclusion Understanding of the needs of young people and families, and experience in supporting them through these issues A working knowledge of the appropriate legislation, policies, reports, eg. the Children Act 1989, Hidden Harm Previous experience of project management Management/supervisory experience Developmental Group work experience Work with other agencies both statutory and voluntary	Experience as trainer Experience in drug and alcohol field Well read in work area Interviewing/ recruitment experience Management of volunteers
Skills/ Abilities	Good communicator High standards of written work ICT Skills Ability to manage change Fundraising skills Staff development skills Innovative Organisational, financial and management skills Ability to relate to and empower young people Team leader	Public speaking Observation skills

Personal Qualities	Active Christian commitment Commitment to Anti- Discriminatory Practice Enthusiasm/ energy Flexibility Able to use own judgement/ common sense A commitment to personal/ professional development	Outgoing friendly personality
---------------------------	--	-------------------------------